

# **ATTENTION**

## **PERSONNEL BEING PLACED ON LAYOFF COMMENCING August 28<sup>th</sup> 2016**

The Economic Displacement Committee has scheduled informational meetings on

**Tuesday, August 30<sup>th</sup>, 2016 for those with last names beginning with A - K**  
**Wednesday, August 31<sup>st</sup>, 2016 for those with last names beginning with L - Z**  
**Thursday, September 1<sup>st</sup>, 2016 Open**

**Please adhere to this schedule so that we can accommodate all in a safe and efficient manner.**

Information will be given on the following subjects:

1. Company Benefits
2. MI Works! Including TAA information
3. Unemployment Insurance Agency

It is highly recommended you attend.

The meetings will be held at Ronn Hall, 1206 Baldwin Ave. Negaunee, MI.

**All meetings will start at 9 am**

Representatives from local Unions, Human Resources, MI Unemployment Agency and MI Works! will be on hand to answer any concerns. Packages with information will be provided for every individual affected by this layoff.

### **Information/Supplies you will need to bring to the meeting:**

1. Personal email address
2. Driver's License
3. Bank Routing Number and Account Number (Direct deposit is highly recommended)
4. Pen – for taking notes

**We strongly encourage you to attend this meeting.**